


Reflections on Developments in Quality Assurance of Czech HEIs

Conditions and Principles
for Fair and Formative
Evaluation Processes

Stakeholder Reflections III

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Condition 1: Timely and well-coordinated preparation of the panel

➤ Agency

- Methodological training provided to the panel well before the start of the process is necessary.

➤ Panel

- Clear division of individual tasks among panel members is strongly advised.



Condition 2: Fit-for-purpose review process

- Proportionate amount of documentation
 - Strategy
 - Legislation
 - Evidence of practice
- Reasonable assignment for the SER
 - Structure
 - Scope
 - Genre
- Adequate structure, length and tone of the on-site visit



Condition 3: Evaluation report as an exercise of academic writing

- ▶ Triangulation of sources
 - Documents provided by the university
 - Self-evaluation report
 - Observations gathered during on-site visit
- ▶ Recommendations ...
- ▶ ... and Commendations



Three Key Principles

- **Predictability**

- standards and procedures must be known, shared and understood by all parties long time in advance

- **Transparency**

- it must be clear which sources and data are used, how they are processed and how they sustain arguments and opinions

- **Comparability**

- well-written quality standards should be valid for and applied at all higher education institutions



Working documents

- ▶ External evaluation methodology
 - ▶ Document for the panel and the university
 - ▶ Panel document – workflow and timeline
- ▶ Preparation of the evaluation panel
 - ▶ Table assigning standards and tasks to panel members
 - ▶ Minutes from the panel's first meeting
 - ▶ Table of study programs attributed to panel members
 - ▶ On-site visit schedule
- ▶ Writing of the final report
 - ▶ Timeline for drafting the final report
 - ▶ Final report: draft, pre-final, final